

DROP OFF AND PICK UP PROCEDURES FOREST PATH ACADEMY 2021-2022

To ensure the safety of all students, especially due to Covid-19, parents should NOT come in the building but instead should use the drive up line to pick up and drop off children. This allows us to start class promptly without interruptions and prevents unauthorized people from entering the building. In the past it could become very chaotic in the morning due to the number of adults coming inside, so we implemented this policy for the safety of the children.

Students may not arrive early as there is not supervision for them at that time. Teachers use the time before class to prep for the day.

THE BUILDING WILL BE LOCKED UNTIL 8:50 and children will not be let in before that time. A teacher will open the door when it is time to allow students inside.

ABOUT THE PARKING LOT

We have a large circular drive way and limited parking. Tues/Thurs most of the parking is full with the teachers. We ask that all parents use the drive up line as described below instead of parking at drop off and pick up times. If you park, it blocks the turn around lane and slows the process tremendously.

PICK UP TIMES

Our drive through line moves very fast. You do not need to worry about arriving super early. We are always through in 10-15 minutes.

FOR ALL STUDENTS

Please drive up on the right hand side of the road and stop at the designated child pick up spots.

DROP OFF

When you arrive, please remain in your car until you see a teacher at the door. You do not need to walk up to the door. The teacher will open the door to let you know we are open so students can be let out. Please only let students out at designated spots so children aren't walking around cars.

PICK UP

At pick up time, parents should drive up to the designated child pick up spots. Please do NOT PARK or get out of your car. We will bring your child out to your car, open the door, and help them inside. You only need to get out if your child needs to be fastened in a car seat. A teacher will walk along the line to get the names of the children in order, which we text to the teachers inside the building so the students can be lined up and ready when you get to the front.

IF YOUR CHILD IS LATE

We lock the door around 9:10. If you are late, please TEXT Sarah at 281-992-4242 or Carla at 713-824-7883 and we will let you in.

IF YOU NEED TO SPEAK TO YOUR TEACHER

If you have a question about your child's work or a billing questions and need to speak to Sarah, you MUST call or text to schedule a time to come in. Parent meetings are available on Mon, Wed , and Fri and even on weekends and we will schedule a time to talk with you right away.

Thank you for your help in making our pick up times run smoothly!