

DROP OFF AND PICK UP PROCEDURES FOREST PATH ACADEMY 2020-2021

To ensure the safety of all students, especially due to Covid-19, parents should NOT come in the building but instead should drive up to pick up and drop off children. This allows us to start class promptly without interruptions and prevents unauthorized people from entering the building. We will NOT be allowing parents in the building at drop off and pick up this year to prevent spread of the coronavirus.

ABOUT THE PARKING LOT

We have a large circular drive way and limited parking. Tues/Thurs most of the parking is full with the teachers. We ask that all parents use the drive up line as described below instead of parking at drop off and pick up times. If you park, it blocks the turn around lane and slows the process tremendously.

PICK UP TIMES

Our drive through line moves very fast. You do not need to worry about arriving super early. We are always through in 10-15 minutes. Since we have lower class sizes this year it will move even more quickly.

FOR ALL STUDENTS

Please drive up on the right hand side of the road and stop at the designated child pick up spots. These will be marked with flags. There are 2 different spots for children to be let out so 2 cars can load / unload at a time.

DROP OFF:

When you arrive, please remain in your car until you see a teacher at the door. You do not need to walk up to the door. The teacher will open the door at the designated time to let you know we are open. At that point the first 2 cars can let the children out. When they are finished they can drive off and the next 2 cars can drive up.

PICK UP:

At pick up time, parents should drive up to the designated child pick up spots. Please do NOT PARK or get out of your car. We will bring your child out to your car, open the door, and help them inside. You only need to get out if your child needs to be fastened in a car seat. A teacher will walk along the line to get the names of the children in order, which we will then text to the teachers inside the building so they can be lined up and ready when you get to the front.

DROP-OFF PICK UP TIMES

WE WILL BE STAGGERING PICKUP/DROP OFF WITH THE YOUNGER AND OLDER STUDENTS. We are attempting to stagger pickup so that the younger children can be out of the way before the older children arrive to avoid mixing of our older and younger students due to covid. In order for this to be successful, parents of older children will need to wait to arrive until their designated times. Parents who arrive too early will clog the pickup line for the younger students. There is a large amount of parking at the sports park down the road. If you arrive slightly early for your older child, you can wait temporarily at the sports park until your designated time.

PREK-FIRST GRADE

Drop off is at 8:40 and Pick up is at 3:40. THE BUILDING WILL BE LOCKED UNTIL 8:40.

SECOND through HIGH SCHOOL

Drop off is at 8:50 and Pick up is at 3:55. Please try to not enter the pick up line before your designated time.

WE ARE TAKING TEMPERATURES AT ARRIVAL-We suggest taking your child's temperature each morning before coming to school to make sure they don't have a temperature.

IF YOUR CHILD IS LATE:

We lock the door around 9:10. If you are late, please TEXT Sarah at 281-992-4242 or Carla at 713-824-7883 and we will let you in.

IF YOU NEED TO SPEAK TO YOUR TEACHER

If you have a question about your child's work or a billing questions and need to speak to Sarah, you **MUST** call or text to schedule a time to come in. Parent meetings are available on Mon, Wed, and Fri and even on weekends and we will schedule a time to talk with you right away.

Thank you for your help in making our pick up times run smoothly!